

**NOTICE OF INVITATION FOR BIDS (IFB)  
VIRGINIA COMMUNITY COLLEGE SYSTEM  
WYTHEVILLE COMMUNITY COLLEGE  
RENOVATE BLAND HALL  
PROJECT CODE # 260-B4260-040 (L24WC650)**

Sealed bids are invited for the construction of the Renovation of Bland Hall for the Learning Resource Center project at Wytheville Community College, Project Code # 260-B4260-040 (L24WC650) located in Wytheville, Virginia. The project is generally described as the Level 2 Alteration of interior portions of the Lower Level to house the campus Learning Resource Center (LRC) and the Kegley Archive. Work will include demolishing existing partitions and ceiling systems; installing new partitions and ceiling systems; installing stack shelving; renovating mechanical, electrical, and fire alarm systems; tapping a new water connection; and new finishes throughout the renovation area.

Sealed bids will be received electronically through eVA or at **Virginia Community College System, Attention: Mrs. Sibyl Roberts, 300 Arboretum Place, Suite 200, Richmond, Virginia 23236, Telephone (804) 819-4918.** **PLEASE NOTE:** For shipping/mailing, use Suite 390; for hand delivery, use Suite 200. **The deadline for submitting bids is 3:00 P.M. sharp, as determined by the Bid Officer, on Wednesday, May 27, 2026.** The bids will be opened publicly and read aloud **beginning** at 3:00 P.M., on the following day, **Thursday, May 28, 2026**, at the same location.

**In person hand delivery is supported on bid day at the stated location. Building is open during regular business hours. All visitors need to sign in at the virtual receptionist (iPad on the wall in the main lobby.) Bids may be modified as per the Instructions to Bidders using fax number (804) 819-4762 and copying [sroberts@vccs.edu](mailto:sroberts@vccs.edu).**

A Standard Commonwealth Bid Bond is required (form CO-10.2) and Contract Security is required for any bid regardless of the bid amount.

**eVA Vendor Registration:** The bidder or offeror shall be a registered vendor in eVA. See the attached **eVA Vendor Registration Requirements**.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves the right to reject any or all bids.

A **pre-bid conference** will be held at **10:00 A.M. on Wednesday, May 6, 2026**, at Wytheville Community College, 1000 E. Main St., Wytheville, Virginia 24382 in Bland Hall Room 238. Attendance is **optional** but highly recommended for those submitting a bid.

The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount including any properly submitted and received bid modifications plus such successive Additive Bid Items as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. 'Notice of Award' will be posted on eVA, Virginia Department of General Services' central electronic procurement website, at <https://eva.virginia.gov>.

Contractor registration is required in accordance with Section 54.1-1103 of the Code of Virginia. See the Invitation for Bids for additional qualification requirements.

All executive branch agencies are directed to advance Executive Order 35, dated July 3, 2019.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, are available for download from the eVA website at [www.eva.virginia.gov](http://www.eva.virginia.gov).

Authorized Official of Owner/Agency  
Commonwealth of Virginia  
State Board for Community Colleges

**DGS-30-384**  
(Rev. 01/21)

### **Vendor eVA Registration Requirements**

**eVA Business-to-Government Vendor Registration, Contracts, and Order:** The eVA Internet electronic procurement solution, web site portal [www.eVA.virginia.gov](http://www.eVA.virginia.gov), streamlines and automates government purchasing activities in the Commonwealth. The eVA portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide construction and/or professional services to the Commonwealth shall participate in the eVA Internet e-procurement solution by completing the free eVA Vendor Registration. All bidders or offerors must register in eVA and pay the Vendor Transaction Fees specified below; failure to register will result in their bid/proposal being rejected.

Vendor transaction fees are determined by the date the original purchase order is issued and the current fees can be found on the eVA website at <https://eva.virginia.gov/eva-billing.html>.

**eVA Orders and Contracts:** The solicitation/contract will result in one (1) purchase order(s) with the eVA applicable transaction fee assessed for each order.